Getting Started
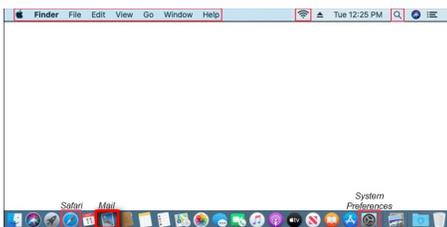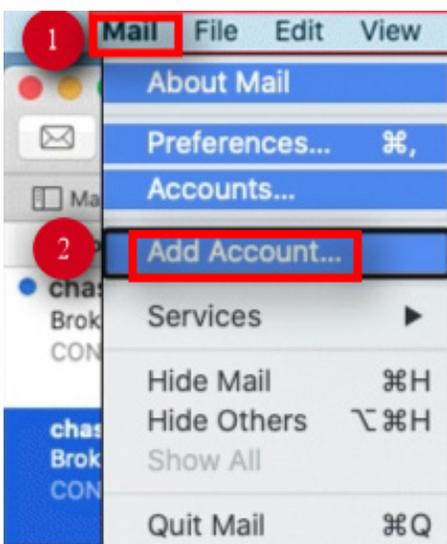
Add a New Email Account in Mac Mail
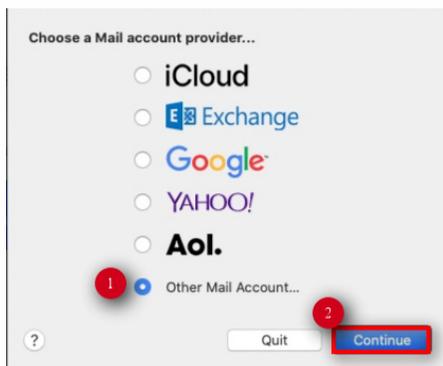
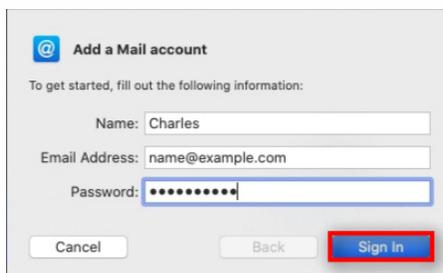**1** Open your **Mail** icon.

2 Select **Mail > Add Account**

3 Choose **Other Mail Account...** and click **Continue**.

4 From the **Add Account** window, enter your Name, Email Address and Password. Click **Sign In**.

5 Enter Mail Server Settings

– Enter **Email Address**

– Enter your **User Name** (ex: myemail@homesc.com) and **Password**

– Select **IMAP** from the drop-down

– In the **Incoming Mail Server** field enter: **mail.homesc.com**

– In the **Outgoing Mail Server** field enter: **smtp.homesc.com**

– Click **Next**

6 Ensure **Mail** is checked and press **Done**.